

DISCIPLINE POLICY AND BEHAVIOR MANAGEMENT

Discipline comes from the word disciple, which means, “one who is a learner”. Therefore, discipline is a positive word, not a punitive action. Discipline is the responsibility of the teacher and/or the assistant teacher or the one responsible for the safety of the children at that time. Constructive, developmentally appropriate child guidance and management techniques will be used at all times, and will include redirection, separation from problem situations, talking with the child about the situation and encouragement of appropriate behavior. **We work on this as conflicts arise, helping children find satisfactory solutions. We also have “Conflict Resolution” and “Empathy Learning” as a part of our curriculum.** This allows children to develop self-concepts, problem solving skills, and self-discipline.

At Knightdale UMC Preschool one of our primary goals is to provide a safe, nurturing, and pleasant environment for all of the children we serve. We understand that many preschoolers may use misguided behavior because they have not yet learned what it is acceptable behavior. However, at times a child’s behavior may endanger others. We want to ensure parents that we will address such behavior immediately following these guidelines:

When redirection and positive reinforcement are not effective the child’s behavior presents a continued risk to self /others and repeatedly interferes with other students learning environment the plan of action is as follows:

- **Step 1: The first incident will be communicated through Communication Binder/note home. The child will be temporarily removed from the situation. Should injuries occur, incident report will be completed.**
- **Step 2: A second incident will result in a parent-teacher Behavior Plan Conference to develop an action plan/strategies for prevention of behavior.**
- **Step 3: A third incident will result in parents being called and the child removed from the classroom for the day.**
- **Step 4: Referral for outside advice and evaluation will be suggested (Project Enlightenment or Wake County Preschool Services).**
- **Step 5: Based on that evaluation, a plan of Next Steps is established.**
- **Step 6: Meeting with parents, teacher(s), and director to review and agree and sign the Next Step Action Plan.**
- **Step 7: If the plan is not followed by student or parents, and/or there is no measureable improvement in child’s behavior or learning, Knightdale UMC Preschool will dismiss the child from our preschool/summer camp programs.**

Knightdale UMC Preschool reserves the right to terminate any child’s enrollment if any further incident occurs, or if we feel that any of following conditions exists:

1. The school cannot meet the child’s needs.
2. The parents are not able to work with the school to find an acceptable solution.

3. The behavior endangers the well being of other children, and/or the child engaging in the behavior and/or staff.
4. An excessive amount of the teacher's time is needed to attend to a particular child's special situation, to the extent that it is depriving the other children in the classroom the level of care and concern to which they are entitled.
5. In such a situation, the child may have to leave the school temporarily for safety's sake. Repeated uncontrollable behavior can lead to discontinuation of preschool services. In that case, a two-week notice may be given before termination of services in order to allow parents to find alternate childcare. It should be noted, however, that in extreme cases where a child must be removed from our facility immediately, the two-week notice will be waived.
6. The child's special needs are beyond Knightdale UMC Preschool scope of care.

Parent (Guardian) Signature

Date

Parent (Guardian) Signature

Date