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 Knightdale, NC 27545  
 (919) 266-2373  
 preschool@knightdaleumc.org  
 www.knightdaleumc.org/preschool

## School Year Sept 2021 - May 2022

Welcome to our school family!

Knightdale UMC Preschool (KUMCP) is a non-profit ministry of Knightdale United Methodist Church. We are a half day preschool serving children ages 1 - 5 years. Please review this at-a-glance letter for information to help you decide when and how to register your child(ren) for the upcoming school year. Thank you for considering our preschool. We are excited for the opportunity to support you as we navigate through these Early Childhood years together. We are aware of this great responsibility we have as partners in teaching and nurturing your child. We are happy to talk with you as you decide...call or email us!

Danielle Glenewinkel, KUMCP Director

### PROGRAM INFORMATION

Our school year begins the Tuesday after Labor Day and ends the Wednesday before Memorial Day. We offer a half-day program with flexible scheduling Monday through Friday. Our play-based curriculum allows your children to explore their unique interests and discover their growing skills through daily indoor and outdoor classroom experiences. We enjoy time on the playground or in the courtyard each day and a healthy snack is provided by the preschool. Our Pre-K students and Lunch Bunch participants bring a healthy lunch from home.

**CLASS OFFERINGS** - \*\*Birth date cut-off is August 31, 2021

<b>Toddlers (1-young 2's)</b> <b>Early Preschool (2 &amp; 3 yr olds)</b> 9am-12pm M-F	
2 Days (T,TH) Monthly Tuition	\$230
3 Days (M,W,F) Monthly Tuition	\$265
5 Days (M-F)	\$345

<b>Preschool (3 &amp; 4 yr olds)</b> 9am-12pm M-F	
3 Days (Option) Monthly Tuition	\$265
5 Days (M-F) Monthly Tuition	\$345

<b>Pre-K (4 &amp; 5 yr olds)</b> 9am-1pm M-TH 9am-12pm FRI	
4 Days (M-TH) Monthly Tuition	\$335
5 Days (M-F) Monthly Tuition	\$375

### REGISTRATION FEE

*The non-refundable registration fee is equal to one month's tuition. Registration fees are accepted via the app BRIGHTWHEEL (current families), or cash, check, money order (new families). Younger sibling(s) will receive a \$25 discount on registration fee(s).*

### REGISTRATION DATES & PRIORITIES

#### First Priority:

Enrollment begins **Monday, January 25<sup>th</sup>** for currently enrolled students and siblings.

*All currently enrolled students and their siblings are guaranteed a seat when a completed Registration Form with Registration Fee is received by Friday, February 5<sup>th</sup> at 1pm.*

#### Second Priority:

Open Enrollment begins **Monday, February 8<sup>th</sup>** to the community.

*Families will receive notification of their child(ren)'s enrollment status via email within 72 hours after receiving the completed Registration Form and Registration Fee.*

## ACTIVITY FEE & KUMCP Logo T-Shirt

Our school family enjoys time together for fun, snacks, learning and connecting! Each year we plan for our **Fall Festival**, **Spring Science**, and end of the year **Field Day** all hosted by KUMCP with help from Knightdale UMC, our P.O.P Volunteers, and outside vendors. The cost for all three events PLUS a KUMCP Logo T-Shirt for your child to wear on those days is included in a one-time per child required \$25 Activity Fee collected with the Registration Fee.

## TUITION PAYMENTS

Tuition is due the first school day of the month, September through May (tuition due dates are printed in the KUMCP Parent Handbook). If tuition is not paid by the 10th of the month, a \$5 per day late fee will be added to the late payment. Our communication platform BRIGHTWHEEL is a very user-friendly, secure and low cost way for payment reminders and to make automatic payments.

A \$25 fee for insufficient funds on any payment will be added to your account in addition to any bank/merchant fees associated with the transaction.

Sibling discounts for tuition are available.

A 5% discount is offered when tuition for the school year is paid in full by Friday, August 27<sup>th</sup> 2021.

There will be no refunds or credit given for days missed for any reason including sickness, vacation or the closing of school for inclement weather or unforeseen events (***please read and initial our COVID Statement***).

Scholarship information is available upon request.

## FLEXIBLE SCHEDULE

Our **Early Birds** is available daily Monday - Friday beginning at 8am for all students. Our **Lunch Bunch** is offered Monday-Thursday from 12pm - 1pm for our Toddlers, Early Preschool and Preschool Classes. Both programs require pre-registration and an additional program fee to participate.

Early Bird (M-F)	
# Days per week	Monthly Fee
1	\$30
2	\$50
3	\$70
4	\$85
5	\$100
Drop-In	\$10 per visit

Lunch Bunch (M-TH)	
# Days per week	Monthly Fee
1	\$20
2	\$40
3	\$60
4	\$80
Drop-In	\$10 per visit

## MEDICAL INFORMATION

Emergency Contact Form and Medical Form including immunization record must be completed and returned NO LATER THAN the first day of school.

KUMCP is an Allergy Aware School. If your child has any food allergies, you will be required to have an Allergy Action Plan on file by the first day of school. To provide the safest environment for all children, we may ask all parents to limit the foods they send to school with their child(ren). If you have any questions regarding these requirements, please contact us at (919)266-2373 or [preschool@knightdaleumc.org](mailto:preschool@knightdaleumc.org).



# Registration 2021 - 2022

**Check ALL the following that apply:**

- \_\_\_\_\_ Currently enrolled at KUMCP
- \_\_\_\_\_ Sibling of currently enrolled student
- \_\_\_\_\_ Member of KUMC
- \_\_\_\_\_ General Public

**#1 Complete student and family information below:**

**T-Shirt:** Please circle your child's size:

Child's Name: \_\_\_\_\_ Nickname: \_\_\_\_\_ **2T/3T, 4T/5T, YS, YM**

Birth Date: \_\_\_\_\_  Male  Female Age as of 08/31/2021: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Whom may we thank for referring you to KUMCP? \_\_\_\_\_

	Parent/Guardian #1	Parent/Guardian #2
Name		
Cell#		
Email		
Address		
Employer		
Work#		
Lives with Child?		

Please list all known food and environmental allergies:\*

\*If applicable, I understand that I must have an *Allergy Action Plan* completed by a physician on file before my child can start school. Yes \_\_\_ No \_\_\_ N/A \_\_\_

My child's immunizations are current.\* Yes \_\_\_ No \_\_\_ My child has annual doctor's visits. Yes \_\_\_ No \_\_\_

**\*A COPY OF YOUR CHILD'S IMMUNIZATION RECORD MUST BE ATTACHED TO THE MEDICAL FORM.**

**#2 Please read and initial the statements below:**

**I understand and agree with the following:**

- ⇒ KUMCP is an Allergy Aware School and to provide the safest environment for all students, I may be asked to limit the foods I send to school with my child(ren). Initial here: \_\_\_\_\_
- ⇒ An electronic copy of the KUMCP Parent Handbook is available to view/download from the school website. I have reviewed the handbook or asked for a hard copy to review. Initial here: \_\_\_\_\_
- ⇒ An Enrollment Packet, including a Financial Agreement, will be sent to me in August. I will complete the packet and turn it in by **Friday, August 27th**. Initial here: \_\_\_\_\_

**#3 Registration and Activity Fee:** Please check the box next to the days per week you are requesting your child to attend. **\*\*For Preschool 3 Day registration, please indicate your 1st and 2nd choice option.**

Activity/T-Shirt Fee	
<input checked="" type="checkbox"/>	\$25 (one time)

Toddlers/Early Preschool (1 - young 3's)	
<input type="checkbox"/>	2 Days (T-TH) \$230
<input type="checkbox"/>	3 Days (M,W,F) \$265
<input type="checkbox"/>	5 Days (M-F) \$345

Preschool (3 & 4 yr olds)					
3 Days (Option) \$265					
Indicate your 1st and 2nd choice	Mon	Tue	Wed	Th	Fri
<input type="checkbox"/>	x		x		x
<input type="checkbox"/>	x	x		x	
<input type="checkbox"/>	x		x	x	
<input type="checkbox"/>		x	x	x	
<input type="checkbox"/>		x	x		x
<input type="checkbox"/>		x		x	x

Preschool (3 & 4 yr olds)	
<input type="checkbox"/>	5 Days (M-F) \$345

Pre-K (4 & 5 yr olds)	
<input type="checkbox"/>	4 Days (M-TH) \$335
<input type="checkbox"/>	5 Days (M-F) \$375

**#4 Early Birds and Lunch Bunch:** Please check the box next to the additional program you are interested in for your child. This will help our planning. You will sign up for exact days and pay program fee at Orientation.

Early Birds* - Monday-Friday (*Available for all students)	
<input type="checkbox"/>	1 Day per week
<input type="checkbox"/>	2 Days per week
<input type="checkbox"/>	3 Days per week
<input type="checkbox"/>	4 Days per week
<input type="checkbox"/>	5 Days per week

Lunch Bunch* - Monday-Thursday (*Does not apply for Pre-K)	
<input type="checkbox"/>	1 Day per week
<input type="checkbox"/>	2 Days per week
<input type="checkbox"/>	3 Days per week
<input type="checkbox"/>	4 Days per week

**#5 Please Read, Sign and Date:**

KUMCP is a non-profit, church-owned and operated preschool. Although the church generously provides our facilities, our team of dedicated teachers and administrators is supported through tuition payments. Upon completion of this form and payment of the non-refundable registration fee, your child is guaranteed a space in our program for the upcoming school year. We do this in good faith, counting on your child's enrollment for the school year and on your timely and complete tuition payments. Because we accept a limited enrollment and have fixed expenses, we cannot operate on a fluctuating budget.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

For Preschool Use Only: Date Rec'd \_\_\_\_\_ Registration Fee \$ \_\_\_\_\_ + Activity Fee \$ \_\_\_\_\_ = TOTAL \$ \_\_\_\_\_

Cash  Money Order  Check # \_\_\_\_\_  Brightwheel Emailed Acceptance Date \_\_\_\_\_